



ST. BONAVENTURE UNIVERSITY

Founded 1858

SCHOOL OF GRADUATE STUDIES

St. Bonaventure University
Office of Graduate Admissions
St. Bonaventure, NY 14778
Phone: 716-375-2021
or toll-free 1-800-462-5050

Email: gradsch@sbu.edu
www.sbu.edu/graduate

School District Leader Advanced Certificate

St. Bonaventure University School of Education

Director: Dr. Margaret Jones-Carey

Phone: 716-375-4026

Email: mjonesca@sbu.edu

OBJECTIVES

This is a school district leader certification program only and prepares students for administrative leadership at the school district level. It is for school building leaders/administrators seeking positions as school district level administrators. Twelve credit hours are required for New York. The program provides extended research-based knowledge in areas such as negotiations, leadership for the superintendency, and central office leadership.

FORMAT

The Advanced Certificate in School District Leadership (SDL) is offered **in a hybrid format**. SDL students will meet for three or four class sessions each semester, completing most of their course work online. The Saturday classes will alternate, by semester, between SBU's main campus in Olean and the Buffalo Center in Hamburg.

INFORMATION ABOUT CERTIFICATION

After completing SBU's 12-credit program, the candidate is eligible to take the New York State SBL Administrator examination. Students may seek administration certification upon successful completion of the state examination.

ADMISSION REQUIREMENTS*

Admission to this degree program is based on:

1. Teaching or Counseling certification
2. K-12 school experience (3 years)
3. Official transcripts of all prior college work (3.00 GPA on a 4.00 scale)
4. Official transcripts of all prior college work
5. Interview
6. Writing sample
7. Two letters of recommendation (at least one from principal or superintendent)
8. GRE or MAT score

* State law requires SBU to collect immunization records from students taking six or more credit hours in any semester.

NOTE: Although most successful applicants will have School Building Leader certification, it is not required for admission.

CERTIFICATION REQUIREMENTS (12 CREDITS)*

EDL 610**	Negotiations
EDL 620**	Superintendency
EDL 630**	Central Office Leadership
EDL 698A**	Practicum (1 credit)
EDL 698B**	Internship (2 credits)

*For course descriptions, go to www.sbu.edu/graduate and click on the Graduate Catalog link on the lower right.

** Required courses for NY-SDL

INTERNSHIP REQUIREMENT

For this Certification students are expected to complete two competency-based field-experiences in district office settings.

The first field experience is the EDL 698A Practicum. The Practicum requires 90 clock hours during one semester. A student may begin the Practicum once the first two district level educational leadership courses are completed.

The second field experience is the EDL 698B Internship. It requires 90 clock hours during a different semester than the Practicum. A student may begin the Internship after completing three district level educational leadership courses.

Students who are teaching in K-12 school settings may be eligible to complete their field experiences in their own school districts. This should be discussed with the advisor early in the program so that appropriate arrangements can be coordinated. Students must complete at least six (6) course credits through St. Bonaventure University to be eligible for St. Bonaventure University field experience supervision.

EXIT CRITERIA

1. A cumulative GPA of at least 3.0
2. Successful completion of the Practicum and Internship
3. Submission of a satisfactory electronic portfolio showing professional growth and accomplishments during the coursework and field experiences