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HL _____	Campus _____
Schlp. _____	FASI _____
MPN _____	ENT _____
For office use only NSLDS _____	

## Graduate Student Loan Request Form 2016-2017

This form will cover: Summer 2016, Fall 2016, and Spring 2017

*Please fill in all the blanks that apply to you.*

\*Name: \_\_\_\_\_ \*Student ID # \_\_\_\_\_

\*Social Security Number: \_\_\_\_\_ \*Date of Birth: \_\_\_\_\_

\*Street Address: \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \* Zip: \_\_\_\_\_

\*Email Address: \_\_\_\_\_

\*Daytime Phone or Cell Phone: \_\_\_\_\_

Start Term: \_\_\_\_\_ (Summer/Fall/Spring) Location: \_\_\_\_\_ (Olean/Buffalo/Online)

Housing status for summer:            on campus \_\_\_\_\_            off campus \_\_\_\_\_            with parent \_\_\_\_\_

Housing status for academic year:    on campus \_\_\_\_\_            off campus \_\_\_\_\_            with parent \_\_\_\_\_

**The date you filed the 2016-2017 FAFSA** \_\_\_\_\_

**Please list your Academic Program below.**

\_\_\_\_\_ **Master's Degree Program in** \_\_\_\_\_

(Maximum federal Direct Loan \$20,500 Unsubsidized)

\_\_\_\_\_ **Advanced Certification in** \_\_\_\_\_

(Maximum federal Direct Loan \$20,500 Unsubsidized)

**Anticipated Date of Degree Completion (month and year)** \_\_\_\_\_ / \_\_\_\_\_

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## Qualifications for the Federal Direct Loan

The following items must be submitted in order for your loan to be processed

- The 2016-2017 FAFSA completed and submitted to the US Dept. of Education listing St. Bonaventure's federal code **002817**. If you have not completed your FAFSA, go to [www.fafsa.ed.gov](http://www.fafsa.ed.gov)
- Complete a Master Promissory Note and Entrance Counseling listing St. Bonaventure as your school of choice. **If you have not completed this step, log on to [www.studentloans.gov](http://www.studentloans.gov) and complete the e-MPN and Entrance Counseling choosing Saint Bonaventure as your school of choice.**
- Complete the Graduate Student Loan Request Form and return it to St. Bonaventure University's Office of Financial Aid. This form can be mailed, faxed or scanned and e-mailed to the office.  
**Address:** St. Bonaventure University  
3261 West State Road, PO Box 2449  
St. Bonaventure, NY 14778  
**Fax: 716-375-2087**      **e-mail: [finaid@sbu.edu](mailto:finaid@sbu.edu)**
- Occasionally the Financial Aid office must verify the information you've entered on the FAFSA. If the Financial Aid Office requires this information, you will be notified by mail. **All requested verification information must be received by the Financial Aid in order for us to process your loan.**
- **Student Admitted Status** -You must be accepted under **regular or provisional admit status** by the Graduate Admissions office. If you are not accepted or are currently admitted under **evaluation or non-matriculated status**, you are not eligible for federal loans until your status changes to regular or provisional admission.
- You must be **matriculated and registered for at least 6 credit hours** in each term that you want to receive loan funds for. (The summer sessions combined are considered a term.)
- **Credit Hour Reduction: Any reduction in credit hours may result in the loss of funds. Please notify the Office of Financial Aid immediately of all changes to your schedule.**
- Contact your Federal Direct, Perkins, and alternative loan lenders if you need an **in-school-deferment**. If you are approved for this deferment, an in school deferment form will need to be completed by St. Bonaventure's Registrar's office.
- Master Degree and Advanced Certification Programs: The federal Direct Loan limits for Master Degree and Advanced Certification Programs are a maximum loan amount of **\$20,500 unsubsidized** per school year.
- **Please provide the number of credit hours per semester on your program page. (X's) are not acceptable.**

\_\_\_\_\_ Please initial here that you have read and understand the requirements listed above.

**Choose your program; correct campus (Online, Olean, or Buffalo) and enter the credit hours per semester.**

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**1. Strategic Leadership M.A. Online.**

*This program employs 8 week terms, two in each 16 week semester, and two over the course of the summer.*

Summer 2016 Session 1 \_\_\_\_\_ Summer 2016 Session 2 \_\_\_\_\_

Summer 2016 Session 3 (New Military/CGSC students only) \_\_\_\_\_

Fall 2016 Session 1 \_\_\_\_\_ Fall 2016 Session 2 \_\_\_\_\_

Spring 2017 Session 1 \_\_\_\_\_ Spring 2016 Session 2 \_\_\_\_\_

Please tell us **how many credits you'll be taking during the 2016 – 2017 academic year, by term**. If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Dr. Kimberly Young at [kyoung@sbu.edu](mailto:kyoung@sbu.edu)

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**2. School Building Leader certificate (standalone; not as part of MSED in Educational Leadership)**

**Educational Leadership M.S.E.D. (includes SBL) School District Leader Certificate  
Buffalo Campus**

Summer 2016 \_\_\_\_\_ Fall 2016 \_\_\_\_\_ Spring 2017 \_\_\_\_\_

School Building Leader and School District Leader course are generally not offered in the summer

Please tell us **how many credits you'll be taking during the 2016 – 2017 academic year, by term**. If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Dr. Nancy Casey at [ncasey@sbu.edu](mailto:ncasey@sbu.edu)

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**3. Integrated Marketing Communication M.A. Online**

*This program employs 8 week terms, two in each 16 week semester, and two over the course of the summer. Only military/CGSC students can start the program in the summer. Full-time students take 2 courses in each 8 week term and three in the summer after starting; part-time students take 1 class in each 8 week term plus 6 credits in their first summer and 3 in their second.*

Summer 2016 Session 1 \_\_\_\_\_ Summer 2016 Session 2 \_\_\_\_\_

Fall 2016 Session 1 \_\_\_\_\_ Fall 2016 Session 2 \_\_\_\_\_

Spring 2017 Session 1 \_\_\_\_\_ Spring 2017 Session 2 \_\_\_\_\_

If you will be taking any classes that fall outside the summer session or 5 week semester session format, please describe (e.g., I will take a 3 credit online class during the online IMC program's first spring session):

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Please tell us **how many credits you'll be taking during the 2016 – 2017 academic year, by term**. If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Dr. Richard Lee at [rlee@sbu.edu](mailto:rlee@sbu.edu)

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#### 4. Integrated Marketing Communication M.A. Olean Campus

*This program employs a 16 week semester format, along with two 5 week summer sessions. Note that there are three 5 week terms in each semester (one course taken at a time). First year students in Olean (unless part of SBU's 4 & 1 degree plan) typically start in the second fall session.*

Summer 2016 Session 1 \_\_\_\_\_ Summer 2016 Session 2 \_\_\_\_\_  
Fall 2016 Session 1 \_\_\_\_\_ Fall 2016 Session 2 \_\_\_\_\_ Fall 2016 Session 3 \_\_\_\_\_  
Spring 2017 Session 1 \_\_\_\_\_ Spring 2017 Session 2 \_\_\_\_\_ Spring 2017 Session 3 \_\_\_\_\_

If you will be taking any classes that fall outside the summer session or 5 week semester session format, please describe (e.g., I will take a 3 credit online class during the online IMC program's first spring session): \_\_\_\_\_

Please tell us **how many credits you'll be taking during the 2016 – 2017 academic year, by term.** If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Dr. Richard Lee at [rlee@sbu.edu](mailto:rlee@sbu.edu)

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#### 5. Integrated Marketing Communication M.A. Buffalo Campus

*This program employs a 16 week semester format, along with two 5 week summer sessions. Note that there are three 5 week terms in each semester (one course taken at a time).*

Summer 2016 Session 1 \_\_\_\_\_ Summer 2016 Session 2 \_\_\_\_\_  
Fall 2016 Session 1 \_\_\_\_\_ Fall 2016 Session 2 \_\_\_\_\_ Fall 2016 Session 3 \_\_\_\_\_  
Spring 2017 Session 1 \_\_\_\_\_ Spring 2017 Session 2 \_\_\_\_\_ Spring 2017 Session 3 \_\_\_\_\_

If you will be taking any classes that fall outside the summer session or 5 week semester session format, please describe (e.g., I will take a 3 credit online class during the online IMC program's first spring session): \_\_\_\_\_

Please tell us **how many credits you'll be taking during the 2016 – 2017 academic year, by term.** If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Dr. Richard Lee at [rlee@sbu.edu](mailto:rlee@sbu.edu)

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#### 6. Adolescence Education MSED Olean Campus

Summer Session 1 2016 \_\_\_\_\_ Summer Session 2 2016 \_\_\_\_\_  
Fall 2016 \_\_\_\_\_ Spring 2017 \_\_\_\_\_

Please tell us **how many credits you'll be taking during the 2016 – 2017 academic year, by term.** If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Dr. Nancy Casey at [ncasey@sbu.edu](mailto:ncasey@sbu.edu)

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**7. Counselor Education M.S.E.D. Olean Campus**

(Includes students in the mental health, school and rehabilitation counseling MSED programs and the Advanced Certificate in school counseling)

*This program employs a 16 week semester format, along with two summer sessions.*

**Summer 2016 Session 1** \_\_\_\_\_ **Summer 2016 Session 2** \_\_\_\_\_  
**Fall 2016** \_\_\_\_\_ **Spring 2017** \_\_\_\_\_

If you will be taking any classes that fall outside this 16 week semester and summer sessions format, please describe:

\_\_\_\_\_

Please tell us **how many credits you'll be taking during the 2016 – 2017 academic year, by term.** If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Dr. Alan Silliker at [silliker@sbu.edu](mailto:silliker@sbu.edu)

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**8. Counselor Education M.S.E.D. Buffalo Campus**

(Includes students in the mental health, school and rehabilitation counseling MSED programs and the Advanced Certificate in school counseling)

*This program employs a 16 week semester format, along with two summer sessions. There are two 8 week terms/sessions in each semester. Full-time students take 2 courses in each 8 week term. Part-time students take 1 course in each 8 week term.*

**Summer 2016 Session 1** \_\_\_\_\_ **Summer 2016 Session 2** \_\_\_\_\_  
**Fall 2016 Session 1** \_\_\_\_\_ **Fall 2016 Session 2** \_\_\_\_\_  
**Spring 2017 Session 1** \_\_\_\_\_ **Spring 2017 Session 2** \_\_\_\_\_

If you will be taking any classes that fall outside the 16 week semester and summer sessions format, please describe: \_\_\_\_\_

Please tell us **how many credits you'll be taking during the 2016 – 2017 academic year, by term.** If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Dr. Alan Silliker at [silliker@sbu.edu](mailto:silliker@sbu.edu)

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**9. Literacy M.S.E.D. Olean Campus**

(Includes students in the childhood and adolescent literacy options)

*This program employs a 16 week semester format, along with two summer sessions.*

**Summer 2016 Session 1** \_\_\_\_\_ **Summer 2016 Session 2** \_\_\_\_\_  
**Fall 2016** \_\_\_\_\_ **Spring 2017** \_\_\_\_\_

If you will be taking any classes that fall outside the format shown above, please describe: \_\_\_\_\_

Please tell us **how many credits you'll be taking during the 2016 – 2017 academic year, by term.** If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Dr. Karen Wieland at [kwieland@sbu.edu](mailto:kwieland@sbu.edu)

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**10. Literacy M.S.E.D. Buffalo Campus**

(Includes students in the childhood and adolescent literacy options)

*This program employs a 16 week semester format, along with a 12 week summer session. Two 8 week sessions are offered in the course of the 16 week semester. Full-time students take 2 classes in each 8 week term; part-time students take 1 in each. The Buffalo Center does not offer a summer start date. Students typically take 2 classes concurrently during the summer term.*

**Summer Session 2016** \_\_\_\_\_

**Fall 2016 Session 1** \_\_\_\_\_

**Fall 2016 Session 2** \_\_\_\_\_

**Spring 2017 Session 1** \_\_\_\_\_

**Spring 2017 Session 2** \_\_\_\_\_

If you will be taking any classes that fall outside the format shown above, please describe: \_\_\_\_\_

Please tell us **how many credits you'll be taking during the 2016– 2017 academic year, by term.** If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Dr. Karen Wieland at [kwieland@sbu.edu](mailto:kwieland@sbu.edu)

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**11. English M.A. Olean Campus**

*The English M.A. program does not offer summer classes at this time*

**Summer 2015** XXXXXX

**Fall 2016** \_\_\_\_\_

**Spring 2017** \_\_\_\_\_

Please tell us **how many credits you'll be taking during the 2016 – 2017 academic year, by term.** If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Dr. Kaplan Harris at [kharris@sbu.edu](mailto:kharris@sbu.edu)

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**12. Business Administration M.B.A. Olean Campus**

*This program employs a 16 week semester format, along with two summer sessions and, occasionally a 5 week format class. Olean students may also take classes in Buffalo concurrently with their Olean classes.*

**Summer 2016 Session 1** \_\_\_\_\_

**Summer 2016 Session 2** \_\_\_\_\_

**Fall 2016** \_\_\_\_\_

**Spring 2017** \_\_\_\_\_

If you will be taking any classes that fall outside the 16 week semester format, please describe (including credit hours, length and start date): \_\_\_\_\_

Please tell us **how many credits you'll be taking during the 2016– 2017 academic year, by term.** If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Professor Brian McAllister at [bmac@sbu.edu](mailto:bmac@sbu.edu)

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**13. Business Administration M.B.A. Buffalo Campus**

*This program employs a 16 week semester format, along with two 5 week summer sessions. Note that there are three 5 week terms in each semester (one course taken at a time). Buffalo students may also take classes in Olean.*

**Summer 2016 Session 1** \_\_\_\_\_

**Summer 2016 Session 2** \_\_\_\_\_

**Fall 2016 Session 1** \_\_\_\_\_

**Fall 2016 Session 2** \_\_\_\_\_

**Fall 2016 Session 3** \_\_\_\_\_

**Spring 2017 Session 1** \_\_\_\_\_

**Spring 2017 Session 2** \_\_\_\_\_

**Spring 2017 Session 3** \_\_\_\_\_

If you will be taking any classes that fall outside the summer session or 5 week semester session format, please describe: \_\_\_\_\_

Please tell us **how many credits you'll be taking during the 2016 – 2017 academic year, by term.** If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Professor Brian McAllister at [bmac@sbu.edu](mailto:bmac@sbu.edu)

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**14. Business Administration M.B.A. Online**

The online MBA uses a 7.5 week calendar, with two of these terms taking place in the course of a traditional 15 week college semester.

Fall 2016 Session 1 \_\_\_\_\_ Fall 2016 Session 2 \_\_\_\_\_  
Spring 2017 Session 1 \_\_\_\_\_ Spring 2017 Session 2 \_\_\_\_\_

If you will be taking any classes that fall outside the 15 week semester format, please describe: \_\_\_\_\_  
Please tell us **how many credits you'll be taking during the 2016 – 2017 academic year, by term.** If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Brian McAllister at [bmac@sbu.edu](mailto:bmac@sbu.edu)

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**15. Differentiated Instruction M.S.E.D. Olean Campus**

(Includes students in the gifted and the gifted/SWD options)

In Olean: This program employs a 16 week semester format, along with two summer sessions.

Summer 2016 Session 1 \_\_\_\_\_ Summer 2016 Session 2 \_\_\_\_\_  
Fall 2016 \_\_\_\_\_ Spring 2017 \_\_\_\_\_

If you will be taking any classes that fall outside the 16 week semester format, please describe: \_\_\_\_\_  
Please tell us **how many credits you'll be taking during the 2016 – 2017 academic year, by term.** If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Dr. Rene Hauser at [rhauser@sbu.edu](mailto:rhauser@sbu.edu)

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**16. Differentiated Instruction M.S.E.D. Buffalo Campus**

(Includes students in the gifted and the gifted/SWD options)

This program employs a 16 week semester format, divided into 5 week sessions, along with two summer sessions.

Classes in Buffalo

Summer 2016 Session 1 \_\_\_\_\_ Summer 2016 Session 2 \_\_\_\_\_  
Fall 2016 Session 1 \_\_\_\_\_ Fall 16 Session 2 \_\_\_\_\_ Fall 16 Session 3 \_\_\_\_\_  
Spring 17 Session 1 \_\_\_\_\_ Spring 17 Session 2 \_\_\_\_\_ Spring 17 Session 3 \_\_\_\_\_

Note – if you are in your 2<sup>nd</sup> fall semester of the Buffalo Center program your credit hours are considered to be concurrent. List the total # of credit hours in the space for session 1.

If you will be taking any classes that fall outside the 16 week semester 5 weekend format, please describe: \_\_\_\_\_

Please tell us **how many credits you'll be taking during the 2016 – 2017 academic year, by term.** If you are unsure how many credits you'll be taking, please check in with the director of your graduate program, Dr. Rene Hauser at [rhauser@sbu.edu](mailto:rhauser@sbu.edu)

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**Other Financial Aid**

Please list all additional financial aid you expect to receive along with the corresponding amounts in the semester for which the aid will apply. This aid may affect your loan eligibility. Federal regulations require that adjustments must be made to your loan if other aid is discovered that alters your total loan eligibility. Some examples include: **private scholarships, assistantships, fellowships, Dean’s Scholarship, AmeriCorps Award etc.**

	<b>Summer 1 2016</b>	<b>Summer 2 2016</b>	<b>Summer 3 2016</b>	<b>Fall 2016</b>	<b>Spring 2017</b>
Type of Aid	_____	_____	_____	_____	_____
Amount	_____	_____	_____	_____	_____

**Requested Loan Amount For 2016-2017**

***St. Bonaventure University encourages students to borrow conservatively.***

**Graduate Tuition: \$733.00 per credit hour**

If you intend on taking classes in more than one semester, request a loan amount that will cover all semesters within the academic year. The loan will be split evenly between semesters. The amount of federal loan can NOT exceed \$20,500.00

**Total Loan Amount for the 2016-2017 School Year** \_\_\_\_\_

*Amount for entire year cannot exceed \$20,500*

*Loans to cover two or more semesters will be divided in equal portions.*

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
Print Applicant Name

**What needs to come back to the Financial Aid Office:**

**Pages 1, 2, your program page, and page 8. Please provide the number of credit hours per semester on your program page. (X’s) are not acceptable.**



We encourage you to only borrow what you need. This page is a tool to help you calculate that need. Retain this sheet for your records.

## Graduate Loan Calculation Worksheet

<b>Example for One Semester</b>	
<b>One Semester</b>	
<b>A.) Cost per Credit Hour</b>	\$ 733
# of Credit Hours	x <u>9</u>
<b>Total A</b>	= \$ 6597
<b>B.) Grants and Scholarships,</b>	
20% Deans	- \$ 1319
<b>Additional Money for Books &amp; Expenses</b>	+ \$ 2,000
<b>Total B</b>	= \$ 7278
<b>C.) 1.068% Loan Orig. Fee</b>	
(Total B x 1.068%)	
Round up	+ \$ <u>78</u>
<b>Total C</b>	= \$ <u>7,356</u>
(Total for One Semester)	

<b>Worksheet for Entire School Year</b>			
	<b>Summer</b>	<b>Fall</b>	<b>Spring</b>
A.) Cost per Credit Hour	\$ _____	\$ _____	\$ _____
# of Credit Hours	x _____	x _____	x _____
Total A	= \$ _____	= \$ _____	\$ _____
<b>B.) Grants and Scholarships,</b>			
20% Deans	- \$ _____	- \$ _____	- \$ _____
Additional Money for Books & Expenses			
	+ \$ _____	+ \$ _____	+ \$ _____
Total B	\$ _____	\$ _____	\$ _____
<b>C.) 1.068% Loan Orig. Fee</b>			
(Total C x 1.068%)			
	+ \$ _____	+ \$ _____	+ \$ _____
Total C	= \$ _____	= \$ _____	= \$ _____
<b>Loan Amount for the Entire School Year \$ _____</b>			
(Add Total C Across to Calculate Yearly Loan Amount)			